



FOR OFFICE USE ONLY	
Acct #(s):	/
Dep Amt(s):	/
<input type="checkbox"/> Checking	<input type="checkbox"/> Savings
<input type="checkbox"/> CD	<input type="checkbox"/> SDB
<input type="checkbox"/> Loans (Mortgage/Consumer)	

CIP FORM – RETAIL DEPOSITS/LOANS

Important Information about Procedures for Opening a New Account

To help the government fight the funding of terrorism and money laundering activities, Federal law requires all financial institutions to obtain, verify, and record information that identifies each person who opens an account. What this means for you: When you open an account, we will ask for your name, address, date of birth and other information that will allow us to identify you. We may also ask to see your driver's license or other identifying documents.

ACCOUNT OWNER /
 POA INFORMATION /
 ADD JOINT ACCOUNT OWNER

Name (First Middle Last) _____

Street Address; include Apartment or Suite # if appropriate _____ City _____ State/Country _____ Zip _____

Mailing Address (if different) _____ City _____ State/Country _____ Zip _____

() _____ () _____ E-mail Address _____
 Home Phone Alternate Phone (e.g., business, cell, etc.)

Identification Number (SSN/ITIN) _____ Date of Birth _____ Mother's Maiden Name (Last name only) _____

Employer Name _____ Job Title/Occupation _____

Check 1: Current Past Retired from

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ID Type/Verification Documents:

Driver's License
 State ID
 US Military/Gov't ID
 Resident Alien Card
 Credit Report (**Loans Only**)
 Student ID (Restricted to persons 17 or under with Social Security Card)
 Passport (If US Passport, provide a secondary/alternative ID (**required**). Refer to list of Secondary and Alternative IDs in Br Procedure #1300D-03.01PROC.)
 Credit Card
 Utility Bill
 Bus Pass
 Other _____
 Other _____ (Contact SVP-Br Admin or VP-Br Ops for approval.) Approved by: _____

Issuing State/Country _____ ID Number _____ Issue Date _____ Expire Date _____

CUSTOMER INFORMATION DISCREPANCIES

Note any differences between the information provided in the Account Owner Information section and the ID presented. Document the steps taken to resolve the differences (i.e., What steps were taken to ensure the identity of the customer? For example, customer provided a utility bill, letter mailed to customer at address written in Account Owner / POA Information section, etc.).

Type of Discrepancy:
 TIN
 Name
 Address
 DOB

Steps taken to resolve/Additional Information: